

**Ministry of Minority Affairs  
(Haj Division)**

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**SCHEDULE OF ACTIVITIES FOR PRIVATE TOUR OPERATORS FOR HAJ 2018 WITH  
TENTATIVE TIME LINES.**

**(Core Haj period – 19.08.2018 – 24.08.2018.)**

Sr. No.	Date	Event/ Action Plan
1.	1 <sup>st</sup> week of December, 2017	Issue of Circular inviting application for Registration and allocation of Quota to PTOs
2.	Last week of December, 2018	Selection of independent Chartered Accountant Firm for scrutiny of applications of PTOs for Haj 2018 and signing of Agreement.
3.	2 <sup>nd</sup> week of January, 2018	Last date of Submission of Applications by the PTOs
4.	3 <sup>rd</sup> week of January, 2018	Starting of Scrutiny of Applications by the independent Chartered Accountant Firms
5.	15.03.2018	Last date of scrutiny of files by the CA firm and submission of draft report
6.	20.03.2018	Review of draft report by the Committee of the Ministry
7.	23.04.2018	Submission of observations of the CA Firms
8.	24-25.03.2018	Communication to PTOs seeking clarification on the observations of the CA Firm
9.	05.04.2018	Last date of submission of clarification by the PTOs on the observations of CA Firm
10.	30.04.2018	Submission of Draft Final Report by the CA firm after scrutiny
11.	10.05.2018	Consideration of the Report of the CA Firm by the Review and Monitoring Committee of the Ministry
12.	20.05.2018	Submission of final Report by the CA Firms
13.	25.05.2018	Review in the Ministry and finalisation of list of eligible PTOs under Category I & II and approval of Competent Authority in the Ministry of Minority Affairs.
14.	31.05.2018	Intimation of reasoned order to disqualified PTOs
15.	04.06.2018	Draw of Lots (quraah), if any/ Allocation of quota in the presence of PTOs/ PTO Associations and Publication of list of qualified PTOs on the website who get quota

- The above schedule has been prepared keeping in view the guidelines of Saudi Government for completion of all process and entering of data in the e path system by 15<sup>th</sup> June, 2018 corresponding to end of Ramadan 1439H.